

# SUBLEASE AGREEMENT

Sublessor Name: \_\_\_\_\_  
Subtenant Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Property Address: \_\_\_\_\_ Apt. No. \_\_\_\_\_  
Cincinnati, Ohio 45219  
Commencement Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ End Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Total Agreement Amount: \$ \_\_\_\_\_ Monthly Installment: \$ \_\_\_\_\_  
Security Deposit: \$ \_\_\_\_\_-held by Sublessor Parking included in Sub-lease:  Yes \_\_\_ Spaces  No

## Rules of this Sublease Agreement

1. This sublease agreement incorporates and is subject to the original lease agreement between the sublessor and Barclay Real Estate Management, a copy of which is attached hereto, and which is hereby referred to and incorporated as if it were set out here at length. The subtenant agrees to assume all the obligations and responsibilities of the sublessor under the original lease for the duration of the sublease agreement.
2. It is understood that the Subtenant is to make the monthly installment payment directly to Barclay Real Estate Management on behalf of the Sublessor in accordance with the guidelines of the original lease.
3. All charges for utilities connected with premises which are to be paid by the sublessor under the original lease shall be paid by the subtenant for the term of this sublease
4. The security deposit is to cover any damages, cleaning and fines that are required at the end of this agreement. Sublessor agrees that if the premises and contents thereof are returned to him/her in the same condition as when received by the Subtenant, reasonable wear and tear thereof excepted, (s)he will refund to the security deposit at the end of the term, or within 30 days thereafter. Any reason for retaining a portion of the deposit shall be explained in writing within 30 days to the subtenant.
5. Subtenant agrees to surrender and deliver to the sublessor the premises and all furniture and decorations within the premises in as good a condition as they were at the beginning of the term, reasonable wear and tear excepted. The subtenant will be liable to the sublessor for any damages occurring to the premises or the contents thereof or to the building which are done by the subtenant or their guests.
6. At the time of taking possession of the premises by the Subtenant, the Sublessor will provide the Subtenant with an inventory form within three (3) days of taking possession.
7. It is understood the Barclay Real Estate Management is aware and allows subletting to occur at the above-mentioned property. At no time will Barclay Real Estate Management get involved in any disputes between the Sublessor and the Subtenant. Barclay Real Estate Management does retain the right to get involved if any of the rules set in the original lease Agreement are not being adhered to by the Subtenant.
8. It is understood that if there are additional occupants on the original lease, they approve of this sublease agreement but are not legally bound to this contract.
9. Other: \_\_\_\_\_

**This is an agreement to sublet real property according to the terms specified above. The Sublessor agrees to sublet and the Subtenant agrees to take the premises described above. Both parties agree to keep, perform and fulfill the promises, conditions and agreements above.**

**No additions, deletions or modifications may be accomplished without the written consent of both parties**

The parties hereby bind themselves to this agreement, by their signatures, on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

SUBLESSOR \_\_\_\_\_ SUBTENANT \_\_\_\_\_

Other Occupant Sign off: \_\_\_\_\_

Original Lease Attached: \_\_\_\_Yes \_\_\_\_No  
Inventory Checklist Attached: \_\_\_\_Yes \_\_\_\_No \_\_\_\_Will be provided as described herein

*Each signatory to this sublease acknowledges receipt of an executed copy thereof.  
A copy of this sublease is to be provided to the Landlord for their records.*

